

**DURHAM, NORTH CAROLINA
MONDAY, APRIL 20, 2020
7:00 P.M.**

The Durham City Council met in a regular session on the above date and time virtually via Zoom with the following members present: Mayor Steve Schewel, Mayor Pro Tempore Jillian Johnson and Council Members Javiera Caballero, DeDreana Freeman, Mark-Anthony Middleton, and Charlie Reece. Absent: None.

Also Present: City Manager Tom Bonfield, City Attorney Kim Rehberg, City Clerk Diana Schreiber and Deputy City Clerk Ashley Wyatt.

Mayor Schewel called the meeting to order, welcomed everyone in attendance, and thanked the technical staff for making the meeting possible.

Mayor Schewel noted that there were 86 diagnosed cases of Covid-19 in an assisted living facility in the City and requested a moment of silent meditation.

Council Member Reece led the Pledge of Allegiance.

[ANNOUNCEMENTS BY COUNCIL]

Council Member Freeman thanked the Mayor for his comments and recognized that there were many organizations within the city that stepped up to assist with the public health crisis in many ways. She also noted that the Covid-19 food co-op had been moving food into the community at a rapid pace, had created a fund to help small businesses, and that she was still looking for updates regarding McDougald Terrace.

Council Members Freeman and Reece wished Council Member Middleton a Happy Birthday.

Council Member Middleton brought awareness to an incident that involved gun fire in McDougald Terrace and also informed the council that he planned to bring forward a motion to rescind the prior action regarding the appointment process for filling the Ward 3 vacancy.

Mayor Schewel announced that there were 8 public comments that were received through the public comment portal; four were in regards to loud motor bikes in North Durham and the others were about residents having financial difficulties regarding their rent. He also stated that the public comments were being increased to 500 words, that there were only 3 families left in the hotels that had been displaced from McDougald Terrace, and provided a brief reporting on covid-19.

[PRIORITY ITEMS]

City Manager Bonfield stated that additional information request by the Council had been included in Item 16.

City Attorney Rehberg and City Clerk Schreiber had no priority items.

[CONSENT AGENDA]

SUBJECT: APPROVAL OF CITY COUNCIL MINUTES (ITEM 1/ PR #13283)

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to approve City Council Minutes for February 3, 2020 and February 6, 2020, was approved as amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

SUBJECT: BOARDS, COMMITTEES AND COMMISSIONS 2019 ATTENDANCE REPORTS (ITEM 2/ PR #13816)

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to receive attendance reports for Boards, Committees and Commissions for the period January 1, 2019 - December 31, 2019, was approved as amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

SUBJECT: CITY-WIDE STRATEGIC PLAN PERFORMANCE AUDIT FEBRUARY 2020 (ITEM 3/ PR #13828)

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to accept the City-wide Strategic Plan Performance Audit dated February 2020 as presented and approved at the February 24, 2020 Audit Services Oversight Committee meeting, was approved as amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

SUBJECT: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONTRACT WITH URBAN MINISTRIES OF DURHAM, INC. (ITEM 5/ PR 13795)

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to authorize the City Manager to execute a contract, in the amount of \$88,500, with Urban Ministries of Durham (UMD) to provide case management and supportive services to homeless single adults sheltered at UMD's Community Shelter, was approved as

amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

SUBJECT: SECOND CONTRACT AMENDMENT WITH THE HOUSING AUTHORITY OF THE CITY OF DURHAM - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SUBRECIPIENT CONTRACT FOR THE REHABILITATION OF THE LAUREL OAKS TOWNHOMES (ITEM 6/ PR 13815)

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to authorize the City Manager to execute a second amendment to the Community Development Block Grant (CDBG) Subrecipient Contract with the Housing Authority of the City of Durham for the rehabilitation of the Laurel Oaks Townhomes, to utilize Dedicated Housing Funds in the amount of \$198,054 in place of an equivalent amount of CDBG funding, was approved as amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

SUBJECT: HOUSING AUTHORITY OF THE CITY OF DURHAM GRANT FUNDING REQUEST -MCDOUGALD TERRACE (ITEM 7/ PR 13833)

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to authorize the award of a grant in the amount of \$1,417,216 in non-federal funds for the repair and maintenance issues at McDougald Terrace; and

To authorize the City Manager to execute with the Housing Authority of the City of Durham a grant agreement to carry out the purposes of the grant, was approved as amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

SUBJECT: RESOLUTION OF SUPPORT FOR RECLASSIFYING A SEGMENT OF THE ENO RIVER FOR WATER SUPPLY (ITEM 9/ PR 13807)

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to adopt a Resolution of Support for Reclassifying a Segment of the Eno River for Water Supply, was approved as amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

SUBJECT: 2020 MANHOLE REHABILITATION SOUTH – AWARD OF CONSTRUCTION CONTRACT TO BIO-NOMIC SERVICES, INC. (ITEM 10/ PR 13785)

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to authorize the City Manager to execute a contract with Bio-nomic Services, Inc. for the 2020 Manhole Rehabilitation South project in the amount of \$1,647,750;

To establish a contingency fund for the contract in the amount of \$164,700; and

To authorize the City Manager to negotiate change orders for the contract provided that the total contract cost does not exceed \$1,812,450, was approved as amended at 7:23p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

SUBJECT: 2020 MANHOLE REHABILITATION NORTH – AWARD OF CONSTRUCTION CONTRACT TO AM LINER EAST, INC. (ITEM 11/ PR 13786)

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to authorize the City Manager to execute a contract with AM Liner East, Inc. for the 2020 Manhole Rehabilitation North project in the amount of \$1,367,355;

To establish a contingency fund for the contract in the amount of \$136,700; and

To authorize the City Manager to negotiate change orders for the contract provided that the total contract cost does not exceed \$1,504,055, was approved as amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

SUBJECT: DURHAM SPORTS COMMISSION INTERLOCAL AGREEMENTS (ITEM 12/ PR 13802)

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to ratify by resolution the interlocal agreement (ILA) between the City of Durham, County of Durham, Discover Durham and the Greater Durham Chamber of Commerce for the creation and operation of the Durham Sports Commission;

To ratify by resolution the interlocal agreement (ILA) between the the City of Durham, Durham County and Discover Durham for the funding of the Durham Sports Commission; and

To authorize the City Manager to execute these two ILAs on behalf of the City, and, where necessary, to modify either of these two ILAs provided that any modifications made are consistent with the general intent of the existing version of the agreement, was approved as amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

SUBJECT: BID REPORT – FEBRUARY 2020 (ITEM 13/ PR 13831)

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to receive a report on the bids that were acted upon by the City Manager in February 2020, was approved as amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

Date: 2/26/2020

To: Thomas J. Bonfield, City Manager

Through: Wanda S. Page, Deputy City Manager

From: David Boyd, Finance Director
Frederick Nielsen, Purchasing Manager
Jonathan Hawley, Purchasing Team Leader

Subject: Bid Report – February 2020

Recommendation:

To receive a report on the bids that were acted upon by the City Manager in February 2020.

Apparatus, Supplies, Materials, Equipment, Construction and Repair work:

1. Bid: Fire Equipment

Purpose of Bid: Provide the Fire Department with various types of fire equipment (helmet shields).

Comments: Royce Shields is the sole authorized provider of the City of Durham's fire helmets.

Opened: 1/27/2020

Bidders:

Vendor	Qty	Price	Total Cost
Royce Shields Goldvein, VA	1	\$ 38,750.00	\$ 38,750.00

Award Based on:

☐ Low Bid☒ Other (See Comments)**Workforce Statistics**

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	1	1	0
Professional	1	1	0
Technical	0	0	0
Clerical	1	0	1
Labor	5	3	2
Total	8	5	3

UBE/SLBE REQUIREMENTS – MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	1	0	0	0	0
Professional	1	0	0	0	0
Technical	0	0	0	0	0
Clerical	0	0	0	0	0
Labor	3	0	0	0	0
Total	5	0	0	0	0

UBE/SLBE REQUIREMENTS – FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	0	0	0	0	0
Technical	0	0	0	0	0
Clerical	1	0	0	0	0
Labor	2	0	0	0	0
Total	3	0	0	0	0

2. Bid: Commercial Laundry Washer & Dryer

Purpose of Bid: Provide the Fire Department with one (1) commercial laundry washer & dryer.

Comments: Multiple quotes were requested but no additional responses were received. Additional procurement steps: a detailed review of the NC State Term Contract 045A / Extractor Washers did not list any comparable commercial grade equipment.

Opened: 1/27/2020

Bidders:

Vendor	Qty	Price	Total Cost
Carolina Commercial Laundry Equipment Winston Salem, NC	1	\$ 10,287.82	\$ 10,287.82

Award Based on:

☐ Low Bid

☒ Other (See Comments)

Workforce Statistics

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	0	0	0
Professional	2	1	1
Technical	0	0	0
Clerical	0	0	0
Labor	1	1	0
Total	3	2	1

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	1	0	0	0	0
Technical	0	0	0	0	0
Clerical	0	0	0	0	0
Labor	1	0	0	0	0

Total	2	0	0	0	0
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UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	1	0	0	0	0
Technical	0	0	0	0	0
Clerical	0	0	0	0	0
Labor	0	0	0	0	0
Total	1	0	0	0	0

3. Bid: Traffic Poles

Purpose of Bid: Provide the Transportation Department with twelve (12) American Timber traffic poles for the Signal and Sign Shop.

Comments: Priced accordance to the City of Kansas City Contract No. EV2370. Most competitive pricing available.

Opened: 1/27/2020

Bidders:

Vendor	Qty	Price	Total Cost
Graybar Wilmington, NC	12	\$ 851.76	\$ 10,221.12

Award Based on:

☐ Low Bid

☒ Other (See Comments)

Workforce Statistics

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	0	0	0
Professional	530	334	196
Technical	0	0	0
Clerical	610	155	455

Labor	0	0	0
Total	1140	489	651

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	289	9	13	21	2
Technical	0	0	0	0	0
Clerical	121	10	10	12	2
Labor	0	0	0	0	0
Total	410	19	23	33	4

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	148	18	18	11	1
Technical	0	0	0	0	0
Clerical	334	75	25	19	2
Labor	0	0	0	0	0
Total	482	93	43	30	3

4. Bid: Water Valves, Parts and Accessories

Purpose of Bid: Provide the Water Management Department with one (1) shaft alignment laser kit for the Engineering & Maintenance Division.

Comments: VibrAlign Inc. is the sole source provider of Fixurlaser laser alignment systems.

Opened: 1/27/2020

Bidders:

Vendor	Qty	Price	Total Cost
VibrAlign, Inc. Richmond, VA	1	\$ 16,300.00	\$ 16,300.00

Award Based on:

☐ Low Bid☒ Other (See Comments)**Workforce Statistics**

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	0	0	0
Professional	4	3	1
Technical	26	26	0
Clerical	12	5	7
Labor	0	0	0
Total	42	34	8

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	3	0	0	0	0
Technical	24	1	1	0	0
Clerical	3	2	0	0	0
Labor	0	0	0	0	0
Total	30	3	1	0	0

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	0	1	0	0	0
Technical	0	0	0	0	0
Clerical	6	1	0	0	0
Labor	0	0	0	0	0
Total	6	2	0	0	0

5. **Bid:** Tree Purchase

Purpose of Bid: Provide the General Services Department with various types of trees for the Urban Forestry Division. This is a low bid award in accordance with City of Durham Purchasing guidelines. Best available low bid pricing.

Comments:

Opened: 1/27/2020

Bidders:

Vendor	Qty	Price	Total Cost
Worthington Farms Inc. Greenville, NC	1	\$ 21,160.00	\$ 21,160.00
Moon's Tree Farm Washington, GA	1	\$ 46,300.00	\$ 46,300.00

Award Based on:

☒ **Low Bid**

☐ **Other (See Comments)**

Workforce Statistics

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	6	6	0
Professional	5	3	2
Technical	1	1	0
Clerical	3	0	3
Labor	64	53	11
Total	79	63	16

UBE/SLBE REQUIREMENTS – MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	6	0	0	0	0
Professional	3	0	0	0	0
Technical	1	0	0	0	0
Clerical	0	0	0	0	0
Labor	11	27	15	0	0

Total	21	27	15	0	0
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UBE/SLBE REQUIREMENTS – FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	2	0	0	0	0
Technical	0	0	0	0	0
Clerical	3	0	0	0	0
Labor	0	1	10	0	0
Total	5	1	10	0	0

6. **Bid:** Traffic Equipment Purchase

Purpose of Bid: Provide the Transportation Department with various traffic equipment and accessories for the Signal and Sign Shop.

Comments: Priced in accordance with purchasing cooperative program – Omnia Partners # 2013-100.

Opened: 1/27/2020

Bidders:

Vendor	Qty	Price	Total Cost
TAPCO Brown Deer, WI	1	\$ 25,162.30	\$ 25,162.30

Award Based on:

☐ Low Bid

☒ Other (See Comments)

Workforce Statistics

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	36	24	12
Professional	42	31	11
Technical	61	59	2
Clerical	65	38	27

Labor	9	9	0
Total	213	161	52

UBE/SLBE REQUIREMENTS – MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	20	4	0	0	0
Professional	31	0	0	0	0
Technical	40	19	0	0	0
Clerical	20	18	0	0	0
Labor	6	3	0	0	0
Total	117	44	0	0	0

UBE/SLBE REQUIREMENTS – FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	12	0	0	0	0
Professional	10	1	0	0	0
Technical	2	0	0	0	0
Clerical	20	7	0	0	0
Labor	0	0	0	0	0
Total	44	8	0	0	0

7. Bid: Truck Purchase

Purpose of Bid: Provide the Inspection Department with one (1) 2019 Nissan Frontier King Cab 4x2 truck.

Comments: Priced in accordance with purchasing cooperative program - North Carolina Sheriffs' Association Contract # 19-05-0911R.

Opened: 1/27/2020

Bidders:

Vendor	Qty	Price	Total Cost
Modern Nissan LLC Winston Salem, NC	1	\$ 22,265.00	\$ 22,265.00

Award Based on:

☐Low Bid☒Other (See Comments)**Workforce Statistics**

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	0	0	0
Professional	31	28	3
Technical	19	19	0
Clerical	7	0	7
Labor	9	9	0
Total	66	56	10

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	14	7	5	2	0
Technical	12	1	5	1	0
Clerical	0	0	0	0	0
Labor	8	0	1	0	0
Total	34	8	11	3	0

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	2	0	1	0	0
Technical	0	0	0	0	0
Clerical	4	0	3	0	0
Labor	0	0	0	0	0
Total	6	0	4	0	0

8. Bid: Vehicle Purchase

Purpose of Bid: Provide the Water Management Department with one (1) 2020 Nissan NV 1500 Cargo Van for the Pump Station Maintenance Division.

Comments: Priced in accordance with purchasing cooperative program - North Carolina Sheriffs' Association Contract # 19-05-0911 Specification #58.

Opened: 1/31/2020

Bidders:

Vendor	Qty	Price	Total Cost
Modern Nissan LLC Winston Salem, NC	1	\$ 27,016.00	\$ 27,016.00

Award Based on:

☐ Low Bid

☒ Other (See Comments)

Workforce Statistics

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	0	0	0
Professional	31	28	3
Technical	19	19	0
Clerical	7	0	7
Labor	9	9	0
Total	66	56	10

UBE/SLBE REQUIREMENTS - MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	14	7	5	2	0
Technical	12	1	5	1	0
Clerical	0	0	0	0	0
Labor	8	0	1	0	0
Total	34	8	11	3	0

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	2	0	1	0	0
Technical	0	0	0	0	0
Clerical	4	0	3	0	0
Labor	0	0	0	0	0
Total	6	0	4	0	0

9. Bid: Vehicle Purchase

Purpose of Bid: Provide Two (2) Toyota Rav4 Hybrid LE AWD vehicles for the Water Management Department-Pump Station Division and Williams Water Treatment Plant Department. This is a low bid award in accordance with City of Durham Purchasing guidelines.

Comments:

Opened: 2/14/2020

Bidders:

Vendor	Qty	Price	Total Cost
AAG Raleigh LLC Db a Fred Anderson Nissan of Raleigh Raleigh, NC	2	\$ 25,783.00	\$ 51,566.00
Mark Jacobson Toyota Durham, NC	2	\$ 28,998.00	\$ 57,996.00

Award Based on:

☒ Low Bid

☐ Other (See Comments)

Workforce Statistics

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	0	0	0
Professional	1	1	0
Technical	4	4	0
Clerical	8	0	8
Labor	89	84	5

Total	102	89	13
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UBE/SLBE REQUIREMENTS – MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	1	0	0	0	0
Technical	4	0	0	0	0
Clerical	0	0	0	0	0
Labor	46	25	11	2	0
Total	51	25	11	2	0

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	0	0	0	0	0
Technical	0	0	0	0	0
Clerical	4	4	0	0	0
Labor	3	1	0	1	0
Total	7	5	0	1	0

10. Bid: Forensic Equipment

Purpose of Bid: Provide the Police Department with one (1) Universal Forensic Extraction Device (UFED) system for the Forensic Science Division (FSD).

Comments: Cellebrite USA Inc. is the sole source provider of the Universal Forensic Extraction Device (UFED) system.

Opened: 2/17/2020

Bidders:

Vendor	Qty	Price	Total Cost
Cellebrite USA Inc. Parsippany, NJ	1	\$ 10,170.00	\$ 10,170.00

Award Based on:

☐ Low Bid☒ Other (See Comments)**Workforce Statistics**

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	0	0	0
Professional	66	63	3
Technical	26	26	0
Clerical	7	0	7
Labor	0	0	0
Total	99	89	10

UBE/SLBE REQUIREMENTS – MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	50	0	4	9	0
Technical	16	2	7	1	0
Clerical	0	0	0	0	0
Labor	0	0	0	0	0
Total	66	2	11	10	0

UBE/SLBE REQUIREMENTS - FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	0	0	0	0	0
Professional	2	0	1	0	0
Technical	0	0	0	0	0
Clerical	4	0	3	0	0
Labor	0	0	0	0	0
Total	6	0	4	0	0

11. Bid: Computer Hardware Purchase

Purpose of Bid: Provide the Technology Solutions Department with various computer hardware for the Data Center project.

Comments: Priced in accordance with North Carolina State Contract – # 204X.

Opened: 2/25/2020

Bidders:

Vendor	Qty	Price	Total Cost
CDW Government Vernon Hills, IL	1	\$ 269,381.34	\$ 269,381.34

Award Based on:

☐ Low Bid

☒ Other (See Comments)

Workforce Statistics

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	2	1	1
Professional	37	22	15
Technical	0	0	0
Clerical	165	128	37
Labor	0	0	0
Total	204	151	53

UBE/SLBE REQUIREMENTS – MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	1	0	0	0	0
Professional	20	0	0	2	0
Technical	0	0	0	0	0
Clerical	121	3	0	4	0
Labor	0	0	0	0	0
Total	142	3	0	6	0

UBE/SLBE REQUIREMENTS – FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	1	0	0	0	0
Professional	10	5	0	0	0
Technical	0	0	0	0	0
Clerical	23	10	0	4	0
Labor	0	0	0	0	0
Total	34	15	0	4	0

12. Bid: Office Furniture

Purpose of Bid: Provide the Police Department with office furniture for the Investigative Services Division.

Comments: Priced in accordance with purchasing cooperative program – US Communities Contract # 4400003402.

Opened: 2/25/2020

Bidders:

Vendor	Qty	Price	Total Cost
PMC Commercial Interiors Morrisville, NC	1	\$ 18,751.44	\$ 18,751.44

Award Based on:

☐ Low Bid

☒ Other (See Comments)

Workforce Statistics

TOTAL WORKFORCE			
Employment Category	Employees	Males	Females
Project Mgr.	16	6	10
Professional	82	17	65
Technical	27	27	0
Clerical	20	2	18
Labor	5	5	0
Total	150	57	93

UBE/SLBE REQUIREMENTS – MALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	4	2	0	0	0
Professional	16	0	0	1	0
Technical	18	6	3	0	0
Clerical	1	0	1	0	0
Labor	5	0	0	0	0
Total	44	8	4	1	0

UBE/SLBE REQUIREMENTS – FEMALES					
Employment Category	White	Black	Hispanic	Asian or Pacific Islander	Indian or Alaska Native
Project Mgr.	9	1	0	0	0
Professional	62	1	1	1	0
Technical	0	0	0	0	0
Clerical	15	2	0	1	0
Labor	0	0	0	0	0
Total	86	4	1	2	0

SUBJECT: LEASE TO THE MUSEUM OF DURHAM HISTORY AT 521 W. MORGAN STREET, DURHAM, NC (PARCEL #103112) (ITEM 14/ PR 13811)

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to authorize the City Manager to execute the Lease with the Museum of Durham History located at 521 W. Morgan Street, was approved as amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

SUBJECT: AMENDMENT TO THE CONSTRUCTION MANAGER AT RISK (CMAR) CONTRACT FOR CONSTRUCTION SERVICES WITH SKANSKA USA BUILDING INC. FOR THE HOOVER ROAD PARK PROJECT (ITEM 15/ PR 13845)

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to authorize the City Manager to negotiate and execute a Guaranteed Maximum Price (GMP)

Amendment to the Construction Manager at Risk (CMAR) contract for construction services with Skanska USA Building Inc. in an amount not to exceed \$8,600,000;

To establish a contingency fund for the contract in the amount of \$215,000; and

To authorize the City Manager to negotiate and execute change orders to the GMP amendment so long as the total project cost does not exceed \$8,815,000, was approved as amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

**SUBJECT: PROPOSED ACCEPTANCE OF OFFER TO DONATE PROPERTY
LOCATED AT 2702 AND 2704 DEARBORN DRIVE (ITEM 16/ PR 13848)**

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to accept Jack Preston's offer to donate property located at 2702 and 2704 Dearborn Drive (parcel #159790 and #159792, respectively), on the condition that the due diligence results are acceptable to the City and that marketable title to the property is conveyed to the City by general warranty deed, was approved as amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

SUBJECT: 2019 FOURTH QUARTER CRIME REPORT (ITEM 17/ PR 13773)

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to receive the 2019 Fourth Quarter Crime Report, was approved as amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

**SUBJECT: BUCKINGHAM ROAD CULVERT REPLACEMENT (SD-2020-03) (ITEM 18/
PR 13825)**

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to authorize the City Manager to execute Contract SD-2020-03, Buckingham Road Culvert Replacement, with Visco Transportation Corporation in the amount of \$468,215.50;

To establish a contingency fund in the amount of \$70,232.33; and

To authorize the City Manager to negotiate change orders for Contract SD-2020-03 provided that the total contract cost does not exceed \$538,447.83, was approved as amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore

Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

SUBJECT: ALPINE ROAD CULVERT REPLACEMENT (SD-2020-04) (ITEM 19/ PR 13826)

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to authorize the City Manager to execute Contract SD-2020-04, Alpine Road Culvert Replacement, with Visco Transportation Corporation in the amount of \$428,071.05;

To establish a contingency fund in the amount of \$64,210.66; and

To authorize the City Manager to negotiate change orders for Contract SD-2020-04 provided that the total contract cost does not exceed \$492,281.71, was approved as amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

SUBJECT: STREET AND INFRASTRUCTURE ACCEPTANCES (ITEM 20/ PR 13809)

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to accept certain streets and infrastructure in Briar Green Apartments, Brightleaf Tract 1 Phases 6 and 7, Brightleaf Tract 13B Phases 1A, 1B, 2, 3, 4, and 5, Farrington Road Mixed Use, Foxwood Manor, Patriot Business Park Infrastructure and Lots 2 and 3, Southside East Phase 2, The Villas at Culp Arbor Phases 2A, 2B and 2C, 54 Station Phases 1A, 1B, 1C and 1D, Farrington Road Baptist Church, Gateway Center Apartments, Innovation at Imperial Center, The Forest History Society, Turnage Heights Lift Station Abandonment and Mud Creek Outfall, US 70 Self-Storage Center Phase 1, and West Pettigrew Street Deck for maintenance by the City of Durham, was approved as amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

SUBJECT: UTILITY EXTENSION AGREEMENT WITH VC OWNER, LLC TO SERVE VENABLE CENTER OFFICE (ITEM 21/ PR 13836)

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to authorize the City Manager to enter into a utility extension agreement with VC OWNER, LLC to serve Venable Center Office with City water and sewer and to reimburse a maximum of \$144,750 for the waterline replacement in East Pettigrew Street, was approved as amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

**SUBJECT: VIRTUAL CHIEF INFORMATION SECURITY OFFICER (VCISO)
MANAGED SERVICES (ITEM 22/ PR 13847)**

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to authorize the City Manager to sign a service contract with Securance LLC in the amount of \$345,000 for the cost of the vCISO Managed Services spanning four years and five months, with the recurring annual fees to be paid from the Technology Solutions operating budget, was approved as amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

SUBJECT: ASHTON PLACE DEVELOPMENT LOAN COMMITMENT (ITEM 23/ PR 13890)

MOTION by Council Member Freeman, seconded by Mayor Pro Tempore Johnson, to authorize the City Manager to issue to DHIC, Inc. and Self Help Venture Funds or its designated affiliate approved by the City, a conditional binding commitment of permanent financing in an amount up to \$1,800,000 in Dedicated Housing Funds for the development of 51 affordable rental units at Ashton Place Apartments;

To authorize the City Manager to execute any and all documents and instruments necessary, reasonable and appropriate in order to carry out the purpose and intent of this conditional binding commitment of permanent financing and to make necessary and sundry changes to the conditional binding commitment of permanent financing so long as the changes do not increase the financial obligations of the City, and the changes taken as a whole, are not less favorable to the City; and

To authorize the City Manager to amend the Agreement for Development of the Willard/Jackson Street Affordable Housing Project to extend the deadline for the submittal of alternate Phase II proposals, was approved as amended at 7:23 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

[ITEMS PULLED FROM THE AGENDA]

**SUBJECT: EMERGENCY RESPONSE PLAN AND SOURCE WATER RISK &
RESILIENCE PLAN (ITEM 8/ PR 13776)**

Council Member Freeman thanked staff for their work on the item and highlighted the need to also seek out businesses that may not necessarily be on the radar of the city.

Don Greeley, Director of Water Management stated the department would keep that request in mind as they moved forward.

MOTION by Council Member Freeman, seconded by Council Member Middleton, to authorize the City Manager to execute an amendment to the Supplemental Service Agreement with AECOM for professional engineering services to complete the Emergency Response Plan and Source Water Risk & Resilience Plan in an amount not to exceed \$115,000, was approved at 7:26 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

[MCDUGALD TERRACE]

Mayor Schewel noted that there had been no public comments received in regards to McDougald Terrace, however they would keep the item on the agenda until all families had been allowed to go back to their residence.

[OTHER MATTERS]

SUBJECT: APPOINTMENT PROCESS FOR FILLING THE WARD 3 VACANCY

Council Member Middleton provided background on the item, thanked various political action groups for their support as well as the City Attorney for her research on the item, and expressed that he wanted to introduce a motion to rescind the 60-day timeline to fill the Ward 3 vacancy and instead utilize the North Carolina General Statute 160A-63.

Council Member Reece thanked Council Member Middleton for his comments and provided general clarification that the appointment process for the Ward 3 vacancy would still be moving forward; however, under a new timeframe. He suggested that a Work Session meeting during the summer for further discussion on the matter. He also thanked the City Attorney for her research on the item and the other council members for their individual conversations.

City Attorney Rehberg advised that 2 motions would have been needed to move forward. One motion to rescind the previous timeline and another motion to implement the use of General Statute 160A-3.

Council Member Caballero noted that if council operated with the City Charter's 60 day timeline and had not made an appointment, then a special election would be triggered and if council operated under the General Statute and had not made an appointment then filling the vacancy would fall to the next regular election in November of 2021.

City Attorney Rehberg agreed with that assessment.

Council Member Middleton noted that if the Council wanted to move forward with an election then that option could have been made available to them.

Mayor Schewel expressed concern on having the Work Session too late in the summer to discuss the matter and also stated that he was not in favor of the new proposal; however, would be voting for the item in support of the consensus of the council.

MOTION, by Council Member Middleton, seconded by Council Member Freeman, to rescind previous timeline for ward 3 vacancy under the city charter, was approved at 8:06 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

MOTION, by Council Member Middleton, seconded by Council Member Reece, to elect to use general statute 160A-63 to fill the ward 3 vacancy, was approved at 8:07 p.m. by the following vote: Ayes: Mayor Schewel, Mayor Pro Tempore Johnson and Council Members Caballero, and Reece. Noes: Council Members Freeman and Middleton. Absent: None.

[ADJOURNMENT]

Seeing no further business to come before the council, Mayor Schewel adjourned the meeting at 8:08 p.m.